Schedule for submission of **Online Exam Form** for the examinations under
AFU & Autonomous Status to be conducted
For **Odd-semester-end exam Nov-Dec- 2016**

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Course Name/ Exam</th>
<th>Period of submission of exam forms without late fee</th>
<th>Period of submission of exam forms with late fee-Rs-200/-</th>
<th>Period of submission of exam forms with late fee Rs.500/-</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>B. Tech. III, V &amp; VII Semester (Main Exam)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>M. Tech., III (Full Time) &amp; III &amp; V (Part Time) Semester (Main Exam)</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>3.</td>
<td>BBA III &amp; V Semester (Main)</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>4.</td>
<td>MBA III Semester (Main Exam)</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

**NOTE:**

1. The Students have to deposit Rs. 1050/-as exam fees for main exam.
2. In case of Reappear: - Students have to deposit Rs. 1050/- per semester examination(s).
3. If the students fail to complete necessary formalities regarding filling the exam form by 26.09.2016, then He / She will be required to seek permission from the Controller of Examinations which may be given with a fine of Rs. 2000/-only before 2 days of the commencement of exam and Rs. 5000/-afterwards with special permission.

4. **All the students who have enrolled in 2016-2017 (Main Exam)** will deposit the required exam fee in the institution as per arrangement made. Examination form will be generated automatically after the deposition of exam fee.

5. **All Pass out students** shall fill **Manual Exam form. (Please read courses details in next page)**
Schedule for submission of **Online Exam Form** (Diploma Courses) for the examinations under AFU to be conducted for **Odd-semester-end exam Nov-Dec- 2016**

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Course Name/ Exam</th>
<th>Period of submission of exam forms without late fee</th>
<th>Period of submission of exam forms with late fee Rs-200/-</th>
<th>Period of submission of exam forms with late fee Rs.500/-</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Diploma III</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td>Reappear Exam (All UG courses) I,III &amp; V sem</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**NOTE:**

1. The Diploma 3rd & 5th sem. (lateral Entry) Students have to deposit Rs. 500/- as exam fees for main exam.
2. In case of Reappear: - Students have to deposit Rs. 500/- per semester examination(s).
3. If the students fail to complete necessary formalities regarding filling the exam form by 26.09.2016, then He / She will be required to seek permission from the Controller of Examinations which may be given with a fine of Rs. 1000/- only before 2 days of the commencement of exam and Rs. 2500/- afterwards with special permission.
4. **All the students who have enrolled in 2016-2017 (Main Exam)** will deposit the required exam fee in the institution as per arrangement made. Examination form will be generated automatically after the deposition of exam fee.
5. All **Pass out students**

   1---B.Tech 2010 Batch with Lateral Entry  
   2---M.Tech 2011 Batch with Part Time  
   3---BBA 2010 Batch  
   4---MBA 2011 Batch  
   5---Diploma (Excluding 2014-2015 Batch)

Shall fill Manual Exam form & submitted to Room No. 108

**Note:**--**Manual Exam Form will be available in Room No. 108**

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(Controller of Examinations)
How to generate the FTR & Exam form

PLEASE READ THE FOLLOWING INSTRUCTIONS:

1. Enter Url:- alfalahuniversity.edu.in
2. Click on Login campus--Enter your User Name & Password
   - In case of admission year 2014-2015 (AFU students)
     (ab-11-01@alfalahuniversity.edu.in) & Password
   - In case of admission year 2013-2014 & old (Autonomous Students )
     (ab-11-01@afset.edu.in) & Password
3. Click on Student Registration
4. Exam Registration & (check your Details: Name & Father’s Name)
   If required any correction then contact Room No. 108 with written application.
5. Select Exam Registration Type (i) Regular   (ii) Reappear
6. **In case of Regular**: All main Subjects already filled no editing just only register
   with selection of payment mode
7. **In case of Reappear**: Select your Reappear Subject code carefully then register
   with selection of payment mode
8. **Details of Payment mode**
   - **Register & Generate FTR**-direct download FTR through System along with
     Exam. Form & FTR submit to Axis Bank’s Branches anywhere in India
   - **Pay Online** (Master & Visa) ----Debit Card, Credit Card & International Card
     then provided required information as per you’re selection as like Card
     Number, Expiry date of Card & CVV Number (3 digit) already given
     backside of the card after submission of Exam Fee’s same time system sent a
     mail to you & our Account Admin Head Office with payment status (As per
     entered E-mail Id in our system).if you have not received any E-mail
     regarding Exam Fee’s then contact to Head Office A/C Officer for further
     confirmation after that download your FTR through your panel along with
     Exam Form.
9. If you have any problem regarding password then you have to come in University
   Campus contact to Room No:-212 (No password will be provided on telephone)

**Note: For any problem (Excluding password) in the FTR generation contact to**
Registrar Office, Admin Block
Office No. 0129-2400638