APPLICATION FOR RE-EVALUATION/RETOTALLING OF ANSWER-SCRIPT
(Separate Application for each Semester)
(Particulars should be filled in by the candidate in his/her own handwriting)

Name of the Applicant: ___________________________________________________________

Father's Name: ________________________________________________________________

Name of Examination: ___________________________________________________________

Course/Branch: _______________ Roll No: _________________________________________

Year/Semester: __________________________________________________________________

Result: Fail/Pass/ Reappears Total Marks obtained: ________________________________

Subject and Paper code in which re-evaluation is desired

<table>
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<tr>
<th>Paper and code</th>
<th>MARKS obtained</th>
<th>Aggregate</th>
<th>Result</th>
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Declaration
1. I have carefully read the rules of AFU/AFSET regarding Re-evaluations and I agree to abide by the same
2. I also undertake to accept the final result to be declared by the Controller of Examination.

Dated

Signature of the candidate

Address: ______________________________________________________________________

Contact No./Mobile No: ______________________________________________________________________

Amount of fee of Rupees 500/- (Re-evaluation)/ Rs100/- (for Re-totaling) per paper.

Paid amount .Rs............................ vide Receipt Number .................date..............

Received application for RE-EVALUATION/RETOTALLING for course/paper_______
of semester..............................from .................................................................

Dated for Controller of Examination
Rules of Re-Evaluations AFSET (Autonomous)

1. A candidate who wishes to seek re-evaluation of his/her answer book may apply for re-evaluation to the Controller of Examinations on the prescribed application form accompanied by Detailed Marks Card/Certificate in original issued to the candidate. The photo copy of DMC will be returned to the candidate after proper endorsement of the same to the effect that the candidates result is under consideration and that he/she will accept the final result to be declared by AFU as a result of Re-evaluation applied for by him/her.

2. Re-evaluation shall not be permitted in the case of practical examination, viva voce etc.

3. Any Candidate intending to apply for Re-evaluation for his/her answer book of any Paper/Subject of his/her written examination, may do so on the prescribed application form within 30 days from the date of issue of DMC.

4. A candidate will not be entitled to apply for Re-evaluation after the expiry of the normal date mentioned in Rule (3) above, if his/her result has been delayed. D.M.C. detained on account of his/her fault on the part of the university as determined by COE.

5. Application on prescribed form for re-evaluation of answer books must be complete in all respect.

6. A non-refundable fee for re-evaluation is Rs 500/- per paper must be paid with the application.

7. Retotalling of the answer script can also be done by applying on the same form but by paying a non-refundable fee of Rs 100/- with in time limit given in Rule (3) above.

8. The merit list declared in the result of the respective examination will not be disturbed due to reevaluation of scripts.

9. If there be any change in the result of the examination due to Re-evaluation of the answer script, no examinee can complaint in the court of law or take any action against the examiner concerned.

10. If answer book is lost or not traceable in the office of COE after original evaluation for any reason the candidate concern will be offered re-examination in the paper at next examination, provided that he has already obtained pass marks in that paper. No examination fee will be charged under this clause. However if candidate does not want to take reexamination his original result will stand unchanged.

11. If a candidate who has failed or earned re-appear in paper(s) and has applied for re-evaluation but his result of re-evaluation is not declared before the next examination and he appears in the next examination in the paper(s) in which he had failed, the better of the two scores 'Re-appear score or reevaluation Score' would be taken into account.

12. If the difference between re-evaluated score and the original marks in the paper does not exceed 15% of the maximum marks of that paper, the average of the two score will be taken as final awards. However, if the difference is more than 15% of the maximum marks of that paper, the answer book will be reevaluated from another examiner and average of three score will be taken as final award. Fraction of the marks will be rounded up to next number.
FOR AFU STUDENTS RULES AS GIVEN IN THE ORDINANCE

D. Re-totalling of Answer Scripts:
1. The marks of the candidate shall be re-totalled on an application submitted by the candidate to the Controller of Examinations on payment of the prescribed fee per Paper.
2. No application for re-totalling shall be entertained, unless it is made within fifteen days of the publication of the result.

E. Re-Evaluation of Answer Script:
1. Any candidate, intending to apply for re-evaluation of answer scripts (s) of any Paper/Subject of his/her written Examination, may do so on the prescribed Application Form submitted to the Controller of Examinations within 15 days from the date of declaration of results.
2. The re-evaluation of scripts will not be allowed in more than one-third of written Papers of an Annual Examination.
3. Each application for re-evaluation shall be accompanied by the original Statement of Marks issued to the candidate.
4. Re-evaluation shall not be permitted in the Practical Examinations, Viva-Voice, Project Report/Field Work/Sessional/Internal Assessment and Dissertation, as also the answer scripts of any Examination, which have already been valued in full by joint Examiners/Board of Examiners.
5. The candidate applying for re-evaluation shall be required to pay the prescribed Fee per Paper or part thereof;
6. No refund shall be made in any case.
7. The Controller of Examinations will get the re-evaluation done in strictly confidential manner selecting an examiner for re-evaluation from amongst a panel of Examiners in each paper recommended by the Board of Studies or outside Panel. The initial examiner shall not be appointed as re-evaluator.
8. The merit will be awarded after re-evaluation process is completed.
9. If there be any change in the result of the Examination due to re-evaluation of answer scripts, no examinee can complain in the Court of Law, nor any action can be initiated against the Examiner(s) concerned.
10. (i) If the award of the Re-evaluator (second examiner) varies from the original award within ±5% of the maximum marks of the paper concerned, the original award shall stand.
    (ii) If the award of the Re-evaluator (Second Examiner) varies from the original award to more than ± 25% of the maximum marks of the paper/subject concerned, then the answer script shall be sent to the second re-evaluator (Third Examiner)
    (iii) The average of the marks awarded by the Second and Third Examiners shall be final.
    (iv) However, if the marks awarded by the re-evaluator varies from the original award from ±5% to ±25%, of the maximum marks of the paper concerned the new marks of the re-evaluator will be awarded to the candidates.
11. Applications for re-evaluation of answer scripts only for End Semester/Annual Examination shall be accepted.
12. Answer scripts of those examinees who appeared for improvement of division or Percentage of Marks shall be final and shall not be subject to re-evaluation.
13. Improvement of Results by candidate: A candidate may be allowed to reappear in 50% of papers for improvement in paper/s by paying required fees.